

**FIRST AMENDED AND RESTATED
BYLAWS
of the
COUNTY OF SANTA BARBARA
CITIZENS INDEPENDENT REDISTRICTING COMMISSION**

ARTICLE I – PURPOSE AND AUTHORITY

Section 1. The Citizen’s Independent Redistricting Commission (“Commission”) was established to designate district boundaries for the County of Santa Barbara for the upcoming decade following receipt of the decennial federal census data. The Commission provides an open and transparent process that enables full public consideration and comment on the drawing of district lines. The authority for the establishment and operation of the Commission is set forth in Section 2-10.9A of the Santa Barbara County Code (“Ordinance”).

Section 2. The application period to serve on the Commission closed on August 21, 2020, at 5:00 p.m. The County Elections Official selected the most qualified applicants based on the criteria and qualifications detailed in the Ordinance, whose names were posted online for 30 days or more for members of the public to view before a random drawing by the District Attorney on October 13, 2020, to select the initial five commissioners by supervisorial district. After public meetings and applicant interviews, on December 14, 2020, the first five commissioners appointed an additional five members by district and one at-large member to complete the 11-member Commission.

Section 3. Once the full Commission is seated, the Commission is required to establish single-member supervisorial districts for the Board of Supervisors pursuant to a mapping process using criteria set forth in the Ordinance.

Section 4. The Commission shall adopt a redistricting plan adjusting the boundaries of the supervisorial districts and shall file the plan with the county elections official within six months after the final population figures determined in the decennial federal census are released, but not later than the date required to comply with Elections Code section 23003. An affirmative vote of seven commissioners is required to approve a redistricting plan. A plan approved by seven or more affirmative votes of the commission shall be effective thirty days after it is filed with the county elections official.

Section 5. In the event there are not seven or more votes for affirmative approval of a plan, the redistricting plan would be completed by a supervisorial redistricting commission in accordance with California Elections Code Sections 21501 and 21502, no later than December 31, 2021. A final plan approved by the supervisorial redistricting commission shall be effective immediately.

ARTICLE II – COMMISSIONERS

Section 1. Commissioners shall receive no compensation, but shall be eligible for reimbursement of pre-approved expenses actually incurred and reimbursement of reasonable mileage for Commission business, if applicable.

Section 2. Commissioners shall complete AB 1234 Ethics Training within six months of selection to the Commission.

Section 3. Commissioners shall file a Statement of Economic Interests (Form 700).

Section 4. Commissioners are expected to attend all meetings of the Commission.

Section 5. Commissioners shall not communicate outside of a public meeting with any member of the Board of Supervisors or a member's staff regarding redistricting matters. This section shall not restrict the Commission Chair from communicating with staff regarding purely administrative matters of the Commission.

Section 6. Commissioners shall publicly disclose at each meeting of the Commission, pursuant to Section 7 below, any substantive communications outside of the meetings regarding Commission redistricting with any person regarding Commission business. This provision does not include the discussion of purely procedural matters regarding Commission meetings.

Section 7. Copies of all written and electronic materials received by a Commissioner regarding Commission business shall be forwarded to the County redistricting email (redistricting@countyofsb.org) for distribution to all Commissioners. All correspondence will be posted to the County's Redistricting website for the public unless the sender specifically requests otherwise.

Section 8. Commissioners shall not communicate orally or in writing on the subject of redistricting on any internet platform or social media website. This Section is not intended to limit the agendas or information regarding the date, time and place of upcoming Commission meetings.

Section 9. Except as provided below in Article III, Section 2, no statements shall be made, or action taken by, any Commission member on behalf of or in the name of the Commission, unless specifically authorized by the Commission.

Section 10. Commissioners shall use the County-provided email address for all communications involving Commission business. Any communications involving Commission business sent to a personal email address or similar platform, such as a text message, shall be forwarded to the Commissioner's County-provided email address.

Section 11. Any vacancy occurring on the Commission shall be filled by the Commission within 30 days. The Commission shall select a replacement Commissioner from the pool of most qualified applicants previously selected by the county elections officer.

Section 12. A vacancy shall occur upon a finding by the commission that a commissioner has ceased to be qualified under the provisions of the Ordinance.

ARTICLE III – OFFICERS

Section 1. The first five Commissioners shall select an Interim Chair and an Interim Vice-Chair at the initial Commission meeting. No later than its second meeting, the full Commission shall select from its membership a Chair and a Vice-Chair and any other officers it deems necessary.

Section 2. If an office is vacated, the Chair may appoint, on a temporary basis, a member of the Commission to fill the vacancy until a new officer is selected by the full Commission.

Section 3. In addition to the authority granted by these Bylaws, the Chair will convene and preside over regular and special Commission meetings and perform duties otherwise established by these Bylaws. The Chair is the sole official spokesperson for the Commission unless this responsibility is delegated in writing. Any inquiries will be directed to the attention of the Chair. The Chair shall assign any coordinating duties to the Vice-Chair as necessary.

Section 4. In the absence of the Chair, the Vice-Chair shall assume the duties and responsibilities of that office.

Section 5. The Commission Clerk shall record the minutes of all Commission meetings, handle correspondence, keep the roll, certify the presence of a quorum, maintain a list of all active representatives, and keeps minutes and records of actions at each meeting. The Commission Clerk will ensure County receives and posts notices of meetings as required by law.

ARTICLE IV - MEETINGS

Section 1. The Commission is subject to the Ralph M. Brown Act.

Section 2. Three of the initial Commission of five members shall constitute a quorum and shall carry any motion, except as otherwise specified by law, the Ordinance or these Bylaws.

Section 3. After the full Commission is seated, at least six Commissioners are required for a quorum or to take affirmative action.

Section 4. All votes shall be taken on the basis of one vote per Commissioner. No proxy or absentee voting is permitted.

Section 5. Except as otherwise provided by these Bylaws, when called upon by any member, Rosenberg's Rules of Order shall govern the operation of the Commission. The Chair or Commission may formulate procedural rules of order to govern the conduct of its meetings.

Section 6. The Interim Chair of the Initial Commission of five members shall propose meeting dates and times through January 31, 2021, to be approved by the Initial Commission as soon as practicable. The Chair of the full Commission, once seated, shall propose meeting dates and times beyond that date, which shall be approved by the Commission.

Section 7. All Commission meeting schedules will be posted online together with the agendas. Meetings will be recorded and posted online.

ARTICLE V – ADDITIONAL PROVISIONS

Section 1. These Bylaws may be adopted or amended by an affirmative vote of seven of the Commissioners.

Section 2. In addition to these Bylaws, the Commission may establish other rules for the conduct of its business, as necessary.

The original Bylaws were approved and adopted by the Santa Barbara County Citizens Independent Redistricting Commission on January 19, 2021. Commissioners approving were: Bradley, Gray, Hudley, Katz, McClintock, Morris, Olmedo, Rios, Turley, Twibell

These First Amended and Restated Bylaws were approved and adopted by the Santa Barbara County Citizen's Independent Redistricting Commission on February 22, 2021. Commissioners approving were: Bradley, Bray, Hudley, McClintock, Morris, Ochoa, Olmedo, Trosky, Turley, Twibell