



COUNTY OF SANTA BARBARA

CITIZENS INDEPENDENT REDISTRICTING COMMISSION

PUBLIC MEETING AGENDA **2020 Citizens Independent Redistricting Commission**

Date: **Tuesday, January 19, 2021**
Time: **6:30 PM**
Place: **Remote Virtual Participation Only**

Meeting Access: <https://zoom.us/j/94397432652>

Or iPhone one-tap :

US: +12532158782,,94397432652# or +13462487799,,94397432652#

Or Telephone:

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 943 9743 2652

NOTICE REGARDING PUBLIC PARTICIPATION

Based on guidance from the California Department of Public Health and the California Governor's Stay at Home Executive Order N-33-20 issued on March 19, 2020, to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19, the Citizens Independent Redistricting Commission meeting will not provide in-person participation at this time.

The following alternative methods of participation are available to the public. If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- Distribution to the Citizens Independent Redistricting Commission – Submit your comment via e-mail prior to 5:00 p.m. one day prior to the meeting. Please submit your comment to redistricting@countyofsb.org. Your comment will be placed in the record and distributed appropriately.
- Participation via Zoom meeting link listed above. See Instructions on next page.
- Participation via telephone by calling in with the phone number and webinar code listed above.

Recordings of the Commission Meetings, Agendas, Supplemental Materials and Minutes of the Citizens Independent Redistricting Commission are available on the internet at:

www.countyofsb.org/redistricting.sbc

Language interpretation and requests for disability-related modification or accommodation, including auxiliary aids or devices, may be arranged by emailing a request to redistricting@countyofsb.org at least 24 hours prior to the Commission meeting.

Para solicitar traducción del idioma o una modificación por discapacidad, incluso los soportes auxiliares y los dispositivos, se puede mandar un correo electrónico a redistricting@countyofsb.org al menos 24 horas antes de la reunión de la Comisión.

Instructions for Public Comment in Virtual Public Meetings Under current Public Health Officer Order prohibiting indoor gatherings, the Santa Barbara County Independent Redistricting Commission (CIRC) will conduct virtual public meetings using Zoom. Attendees can participate without a Zoom account.

- Attendees can link via computer or smart device, through the Zoom app (available for IOS and Android), or by cell phone or landline.
- Each meeting agenda will be posted 72 hours in advance at www.countyofsb.org/redistricting.sbc (unless greater notice is required by law) and include the Zoom link, phone numbers and the Webinar I.D. to join electronically or by phone. To participate in Public Comment, please refer to directions below.
- Submit comments via e-mail to redistricting@countyofsb.org prior to 5:00 p.m. on the day preceding the meeting. Your comment will be placed in the record and distributed appropriately.

1. Public Comment Via Computer or iPhone/Android App:

- To indicate that you wish to speak during Public Comment, select “raise your hand” feature and staff will know to call on you. When called upon, please state your name for the record. We reserve the right to mute a microphone for profane, harassing or offensive language; or for speaking beyond the time limit set by the Chair.
- Smart phone users with the Zoom app can also select the “raise your hand” feature.

2. Public Comment Via Phone:

- Attendees by phone can “raise your hand” by pressing star-9. When it is your turn to speak, we will announce you by caller I.D. or your phone number. When called upon, please state your name for the record. We reserve the right to mute a microphone for profane, harassing or offensive language; or for speaking beyond the time limit set by the Chair.

For more information about joining a Zoom Webinar, go to <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>.

Commission Members: Commissioner Laura “Lollie” Katz, First District
Commissioner Karen Twibell, First District
Commissioner William McClintock, Second District, Interim Vice Chair
Commissioner Megan Turley, Second District
Commissioner Norman “Doug” Bradley, Third District
Commissioner James “Chris” Hudley, Third District
Commissioner Cary Gray, Fourth District
Commissioner Lata Murti, Fourth District
Commissioner Glenn Morris, Fifth District, Interim Chair
Commissioner Jannet Rios, Fifth District
Commissioner Benjamin Olmedo, Member-At-Large

1. Call to Order and Roll Call
2. Public Comment
The Public Comment period is reserved for comments on items not on the Agenda and for matters within the subject matter jurisdiction of the Citizens Independent Redistricting Commission. The Commission may adopt reasonable regulations, including time limits, on public comments. The Commission may not discuss or take action on any matter raised during the public comment section, except to decide whether to place a matter on the agenda of a future meeting.
3. Discussion and decision of staff’s recommendation to continue Interim Chair and Vice Chair for this meeting or nomination and selection of Chair and Vice Chair.
4. Approval of Minutes of January 11, 2021.
5. Disclosure of ex parte communications.

RECESS FOR CLOSED SESSION

6. Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

Number of cases: One

RECONVENE THE MEETING IN OPEN SESSION

7. Announcement of any reportable action taken in closed session.

8. Discussion, deliberation, and possible action regarding the Republican Party / Hispanic Chamber letter.
9. Acceptance of Letter of Resignation of Commissioner Lata Murti and possible action regarding filling the vacancy.
10. Discussion, deliberation, and possible action on adopting Bylaws.
11. Discussion, deliberation, and possible action on adopting a Conflict of Interest code resolution.
12. Update on NDC's collection of GIS data and maps from County departments and City governments.
13. Decision on legal assistance contract.
14. Discussion and possible direction regarding whether to seek alternative demographic and administrative support firm proposals.
15. Discussion and possible action regarding future agenda items.
16. Discussion and possible action regarding scheduling future meetings.

ADJOURNMENT

Agenda Packet Items:

- Item 04 Minutes of January 11, 2021
- Item 08 Republican Party / Hispanic Chamber letter
- Item 09 Commissioner Murti Letter of Resignation
- Item 10 Proposed Bylaws
- Item 11 Proposed Conflict of Interest Code Resolution
- Item 12 NDC's Collection of County and City GIS Data and Maps
- Item 13 RFQ for Legal Assistance Contract
- Item 13 Legal Assistance Proposals Submitted (to be provided)
- Item 15 Proposed Future Agenda Items



COUNTY OF SANTA BARBARA
CITIZENS INDEPENDENT REDISTRICTING COMMISSION

Summary of Proceedings
2020 Citizens Independent Redistricting Commission

Date: **Monday, January 11, 2021**
Time: **6:30 PM – 9:49 PM**
Place: **Remote Virtual Participation Only**

Recordings of the Commission Meetings, Agendas, Supplemental Materials and Minutes of the Citizens Independent Redistricting Commission are available on the internet at:
www.countyofsb.org/redistricting.sbc

BOARD ACTION SHOWN IN CAPS

1. **Commission Convened**

Roll Call

Commissioners Present: Bradley, Gray, Hudley, Katz, McClintock, Morris, Murti, Olmedo, Rios, Turley, Twibell

Commissioners Absent: None

2. **Public Comment**

The Public Comment period is reserved for comments on items not on the Agenda and for matters within the subject matter jurisdiction of the Citizens Independent Redistricting Commission. The Commission may adopt reasonable regulations, including time limits, on public comments. The Commission may not discuss or take action on any matter raised during the public comment section, except to decide whether to place a matter on the agenda of a future meeting.

LEE HELLER, HEARD REGARDING POSSIBLE LEGAL CHALLENGES FOR PARTY AFFILIATION, SUGGESTED MOVING THE CLOSED SESSION ITEM EARLIER IN THE MEETING, REVIEW OF DEMOGRAPHER AND ATTORNEY SERVICES, AND PREVIOUSLY SUBMITTED WRITTEN PUBLIC COMMENT.

WILLIAM CONLIN, HEARD REGARDING CONCERNS ABOUT LACK OF GUIDANCE FROM ATTORNEY AND DEMOGRAPHER, AND HOW THE COMMISSION SHOULD PROCEED.

LINDSEY BAKER, LEAGUE OF WOMEN VOTERS OF SANTA BARBARA, HEARD REGARDING THE RFP PROCESS FOR LEGAL COUNSEL SELECTION, AND REQUESTED THE RFP PROCESS ALSO BE USED FOR SELECTION OF THE DEMOGRAPHER.

NADIA LEE ABUSHANAB, SBCAN, HEARD REGARDING THE TRANSPARENCY OF THE COMMISSIONER SELECTIONS, THE PROCESS USED BY OTHER GOVERNMENT AGENCIES, EXPRESSED CONCERNS ABOUT NDC, AND SUGGESTED THE RFP PROCESS BE USED FOR SELECTION OF THE DEMOGRAPHER.

GAIL TETON-LANDIS, 2ND DISTRICT, HEARD REGARDING THE LACK OF GUIDANCE ABOUT POLITICAL DIVERSITY FROM THE ATTORNEY AND DEMOGRAPHER, SUGGESTED THE RFP PROCESS BE USED FOR SELECTION OF ATTORNEY AND DEMOGRAPHER SERVICES, AND FAVORED MOVING THE CLOSED SESSION EARLIER IN THE MEETING.

MARC CHYTILO, HEARD REGARDING ITEM 7, THAT IT SHOULD BE GUIDED BY COUNSEL BEFORE A DECISION IS MADE, AGREES THERE SHOULD BE AN RFP FOR LEGAL AND DEMOGRAPHER SERVICES, AND COMMENTED ABOUT FULFILLING VACANCIES AND THE ADEQUACY OF THE ELECTION OFFICIALS ANALYSIS.

WRITTEN COMMENT:

LEE HELLER, WROTE REGARDING DEFICIENCY IN REPUBLICAN REPRESENTATION IN COMMISSION SELECTIONS.

CALIFORNIA HISPANIC CHAMBERS OF COMMERCE AND SANTA BARBARA COUNTY REPUBLICAN PARTY, WROTE PROTESTING COMMISSION SELECTIONS.

LEAGUE OF WOMEN VOTERS OF SANTA BARBARA, WROTE REGARDING SELECTION OF LEGAL COUNSEL AND RECOMMENDS AN RFP FOR THE DEMOGRAPHER.

3. Commissioner Introductions.

LAURA “LOLLIE” KATZ, CARY GRAY, WILLIAM MCCLINTOCK, LARA MURTI, JANNET RIOS, KAREN TWIBELL, NORMAN “DOUG” BRADLEY, BENJAMIN OLMEDO, MEGAN TURLEY, JAMES “CHRIS” HUDLEY, AND GLEN MORRIS GAVE A BRIEF INTRODUCTION.

4. Discussion and decision of staff’s recommendation to continue Interim Chair and Vice Chair for this meeting or nomination and selection of Chair and Vice Chair.

COMMISSION DISCUSSION:

MRS. TILTON RECOMMENDED THE COMMISSION CONSIDER COMMISSIONER MORRIS AND MCCLINTOCK CONTINUE AS INTERIM CHAIR AND VICE CHAIR, DUE TO POTENTIAL ACTION TO ADDRESS THE LETTER RECEIVED FROM THE CALIFORNIA HISPANIC CHAMBERS AND SANTA BARBARA COUNTY REPUBLICAN PARTY.

MOTION FOR COMMISSIONER MORRIS AND MCCLINTOCK TO CONTINUE AS INTERIM CHAIR AND VICE CHAIR FOR THIS MEETING.

MOTION CARRIED: 11 AYES

5. Approval of Minutes of December 8, 9, and 14, 2020 (vote of the initial five commissioners).

MOTION TO APPROVE THE MINUTES OF DECEMBER 8, 9, AND 14, 2020.

MOTION CARRIED: 5 AYES (VOTE OF THE INITIAL FIVE COMMISSIONERS).

6. Disclosure of ex parte communications.

COMMISSIONER MORRIS HAD A BRIEF CONVERSATION WITH ERIN HANKEY REGARDING AGENDA ITEM 7.

COMMISSION DISCUSSION:

COMMISSIONER MORRIS COMMENTED ABOUT CHANGING THE ORDER OF THE AGENDA AND MOVE ITEM 16 TO FOLLOW ITEM 7.

NANCY ANDERSON, COUNTY OF SANTA BARBARA, ANNOUNCED THAT NO PROPOSALS WERE RECEIVED, AND THE RFQ DEADLINE FOR LEGAL COUNSEL SERVICES HAS BEEN EXTENDED TO JANUARY 15. INFORMATION WILL BE PRESENTED AT THE NEXT COMMISSION MEETING.

COMMISSIONER MORRIS STATED SINCE NO ACTION CAN BE TAKEN DUE TO NO PROPOSALS RECEIVED, ITEM 13 BE POSTPONED TO A FUTURE MEETING.

MOTION TO MOVE ITEM 16 TO FOLLOW ITEM 7.

MOTION CARRIED: 11 AYES

7. Discussion of Republican Party / Hispanic Chamber letter and possible related actions.

MR. CHURCHWELL GAVE AN OVERVIEW OF THE LETTER AND THE SUBMITTERS' CONCERN THAT THE ETHNIC MAKEUP OF THE COMMISSION IS UNBALANCED IN HISPANIC REPRESENTATION AND POLITICAL PARTY PREFERENCE. HE PROVIDED LEGAL INTERPRETATION OF THE LAW, CLARIFIED THAT THE COMMISSION DECISIONS FOLLOWED THE LAW, AND THAT THIS IS A LEGAL AND NOT A DEMOGRAPHER ISSUE. IT WAS ALSO MENTIONED THIS IS A DEMAND LETTER AND NOT A LAWSUIT.

PUBLIC COMMENT:

MARC CHYTILO, HEARD REGARDING CONCERNS THAT THE CALIFORNIA HISPANIC CHAMBERS OF COMMERCE DOES NOT HAVE A DIRECTOR OR PRESENCE IN SANTA BARBARA, AND QUESTIONED THEIR INTEREST IN SANTA BARBARA COUNTY POLITICS. HE ALSO EXPRESSED CONCERNS REGARDING COMMISSIONER MORRIS'S COMMUNICATION WITH ERIN HANKEY, AND COMMENTED ABOUT THE DECISION OF APPOINTEES.

WILLIAM CONLIN, HEARD SUGGESTING THIS ITEM BE DISCUSSED IN CLOSED SESSION, AND TO REMEDY THIS ISSUE TO AVOID LITIGATION.

SPENCER BRANDT, HEARD REGARDING THE ORDINANCE AS IT PERTAINS TO RACIAL AND ETHNIC DIVERSITY, POLITICAL PARTY REPRESENTATION, AND POTENTIAL LEGAL LIABILITY.

PHILIP SEYMOUR, HEARD REGARDING THE ORDINANCE INTERPRETATION FOR THE COMMISSION SELECTION PROCESS, CRITERIA, AND LITIGATION RISKS.

CLOSED PUBLIC COMMENT.

THE MEETING WAS RECESSED AT 7:31 PM.

ITEM 16 WAS CONSIDERED AT THIS TIME.

THE CLOSED SESSION WAS CALLED TO ORDER AT 7:35PM.

16. Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

Number of cases: One

NO REPORTABLE ACTION.

THE CLOSED SESSION RECESSED AT 8:50 PM.

THE MEETING WAS RECONVENED AT 8:55 PM.

8. The Ralph M. Brown Act (Government Code [54950](#) et seq.) training.

ITEM WAS POSTPONED. LATER IN THE MEETING, MR. CHURCHWELL SUGGESTED THE COMMISSION CONSIDER COMPLETING THE TRAINING THROUGH AN ONLINE COURSE OFFERED BY HIS FIRM.

9. NDC discussion of possible Google Doc or other ex parte disclosure form.

MRS. TILTON PRESENTED INFORMATION FOR REPORTING EX PARTE COMMUNICATIONS AND SUGGESTED GOOGLE DOCS OR ANOTHER OPTION FOR SELF REPORTING.

COMMISSION DISCUSSION:

THE COMMISSIONERS SUPPORTED THE USE OF A FORM TO REPORT EX PARTE COMMUNICATIONS INSTEAD OF VERBAL REPORTING, AND NDC WILL WORK ON A FORM AND SUBMISSION PROCESS. SUGGESTED OPTIONS INCLUDE GOOGLE DOCS AND GOOGLE FORMS.

10. Discussion of future Bylaws action.

MR. CHURCHWELL COMMENTED THAT THE BYLAWS (LOGISTICS AND HOW THE COMMISSION SHOULD OPERATE) WILL NOT BE VOTED ON TONIGHT. COMMISSIONERS SHOULD PREPARE WRITTEN QUESTIONS FOR DISCUSSION, INCLUDE SUGGESTED EDITS TO THE BYLAWS, AND SUBMIT TO MRS. TILTON FOR THE NEXT MEETING.

MR. JOHNSON COMMENTED THAT THE VACANCY PROVISIONS IN THE BYLAWS ARE IN THE CHARTER.

11. Discussion of future Conflict of Interest code action.

MR. CHURCHWELL GAVE AN OVERVIEW, AND THAT ACTION WILL BE TAKEN AT THE NEXT MEETING.

12. NDC overview on a typical / sample project timeline with suggested frequency of meetings.

MR. JOHNSON PRESENTED AN INITIAL TIMELINE SCHEDULE, AND COMMENTED ON OUTREACH AND DRAWING MAPS.

COMMISSION DISCUSSION:

COMMISSIONER RIOS COMMENTED ABOUT PUBLIC OUTREACH/PROMOTION AND

ACCESS (WI-FI) DURING THE PANDEMIC. MR. JOHNSON STATED THAT ALL MAPPING TOOLS USED INCLUDE A PAPER AND ONLINE OPTION, AND HE IS AWARE THAT WI-FI QUALITY MAY BE AN ISSUE.

COMMISSIONER BRADLEY EXPRESSED CONCERNS REGARDING COMPLICATIONS OF THE PANDEMIC, SUSPENSION/RESUMPTION OF SOME CENSUS WORK, THE DECEMBER DEADLINE NOT EXTENDED, AND HTC ZONES WHERE FARM AND SERVICE WORKERS WERE POSSIBLY NOT COUNTED. MR. JOHNSON STATED THE DECEMBER DEADLINE WILL NOT BE EXTENDED.

SUGGESTIONS INCLUDED DEFINING COMMUNITIES OF INTEREST EARLY, GATHERING SOME COMMUNITY INPUT, AND COORDINATING OUTREACH WILL BE DISCUSSED DURING THE PLANNING PHASE.

COMMISSIONER OLMEDO INQUIRED ABOUT THE OPPORTUNITY TO LOOK AT THE AMERICAN COMMUNITY SURVEY DATA FROM THE CENSUS. MR. JOHNSON WILL PROVIDE THE INFORMATION, AND CAUTIONED THAT IT'S NOT GOOD FOR TOTAL POPULATION ESTIMATES.

ITEM 13 WAS MOVED TO A FUTURE MEETING.

13. Discussion and decision regarding an extension of the legal services contract termination date and decision on whether to conduct interviews of RFP respondents.

ITEM MOVED TO A FUTURE MEETING.

14. Discussion and possible action regarding future agenda items.

MS. ANDERSON CLARIFIED THE RFQ FOR LEGAL COUNSEL CLOSES JANUARY 15, AND PROPOSALS WILL BE AVAILABLE AFTER THAT DATE.

15. Discussion and possible action regarding scheduling future meetings.

THE COMMISSIONERS DISCUSSED THE NEED FOR AN ADDITIONAL MEETING, AND CONFIRMED THEIR AVAILABILITY TO MEET ON TUESDAY, JANUARY 19, AT 6:30 PM. COMMISSIONER OLMEDO REQUESTED TO MOVE THE CENSUS DATA STATUS UPDATE FROM THE SECOND MEETING ON JANUARY 19, TO THE THIRD MEETING ON JANUARY 25.

ADJOURNMENT – The next meeting is scheduled for Tuesday, January 19, 2021, at 6:30 p.m.

Agenda Packet Items:

Item 05 Minutes of December 8, 9, and 14, 2020

Item 07 Republican Party / Hispanic Chamber letter

Item 10 Proposed Bylaws

Item 11 Proposed Conflict of Interest Code

Item 13 RFP for Independent Legal Counsel for SBCIRC

Item 14 Upcoming Agenda Items



Shalice Tilton <stilton@ndcresearch.com>

FW: Appointment of Final Six Commissioners

1 message

CEO Redistricting RES <redistricting@countyofsb.org>
To: Shalice Tilton <stilton@ndcresearch.com>

Fri, Dec 18, 2020 at 4:45 PM

Please see the message below. Doug and Steve were included as recipients in the original message.

Best,
Reese

Reese Ellestad

Fiscal & Policy Analyst | County Executive Office



P 805-568-3403 **W** www.countyofsb.org

STATEMENT OF CONFIDENTIALITY: The information contained in this electronic message and any attachments to this message are intended for the exclusive use of the addressee(s) and may contain confidential or privileged information. If you are not the intended recipient, or the person responsible for delivering the e-mail to the intended recipient, be advised you have received this message in error and that any use, dissemination, forwarding, printing, or copying is strictly prohibited. Please notify the County of Santa Barbara immediately by replying to this email or calling 805-568-3403 and destroy all copies of this message and any attachments.

From: Kiersten Merina <kmerina@bmhlaw.com>
Sent: Friday, December 18, 2020 3:55 PM
To: CEO Redistricting RES <redistricting@countyofsb.org>
Cc: Ghizzoni, Michael <Mghizzoni@co.santa-barbara.ca.us>; steve@churchwellwhite.com; djohnson@ndcresearch.com; Anderson, Nancy <nanderson@countyofsb.org>; Charles H. Bell <cbell@bmhlaw.com>; Ashlee N. Titus <atitus@bmhlaw.com>
Subject: Appointment of Final Six Commissioners
Importance: High

Caution: This email originated from a source outside of the County of Santa Barbara. Do not click links or open attachments unless you verify the sender and know the content is safe.

Chairman Morris:

From Charles H. Bell, Jr., on behalf of Mr. Julian Canete, President and CEO of the California Hispanic Chambers of Commerce and Ms. Bobbi McGinnis, Chair, Santa Barbara County Republican Party, please find attached their letter to you and the Commissioners for your attention.

If you have any questions with receipt or opening this email and attachment, please contact Mr. Bell at the below address.

Kindly,

**Kiersten Merina
Paralegal**

BELL, McANDREWS
& HILTACHK, LLP

455 Capitol Mall, Suite 600

Sacramento, CA 95814

P (916) 442-7757

F (916) 442-7759

This communication is confidential and may be legally privileged.

 Please consider the environment before printing this email

 **Final Ltr to SB Redistricting Commission Chair.docx .pdf**
162K



CALIFORNIA
HISPANIC
CHAMBERS OF COMMERCE



December 18, 2020

BY OVERNIGHT MAIL:

Mr. Glenn Morris, Chairman
& Commissioners
Santa Barbara County Citizens Independent Redistricting Commission
P.O. Box 61510
Santa Barbara CA 93160-1510

BY EXPRESS DELIVERY:

Clerk of the Board of Supervisors
County of Santa Barbara
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101

Re: **Appointment of Final Six Commissioners – Decision of December 13, 2020**

Dear Chairman Morris and Commissioners:

This joint letter is submitted to you by the undersigned on behalf of the California Hispanic Chambers of Commerce and the Santa Barbara County Republican Party, concerning your decision on December 13, 2020 to choose the final six commissioners for the Santa Barbara County Citizens Independent Redistricting Commission under the provisions of the Commission's legal charter, Santa Barbara County Ordinance No. 5051, § 1.

Demand

On behalf of our two organizations, we demand that the commissioners immediately (a) rescind the December 13, 2020 decision selecting the final six commissioners, and (b) select new commissioners in accordance with the requirements of Sec. 2-10.9A (4)(h)(3) of the Ordinance, for the reasons set forth below.

The Ordinance's Applicable Diversity Requirements

Sec. 2-10.9A (4)(h)(3) of the Ordinance, adopted in accordance with Calif. Elec. Code § 23002(b) [county independent redistricting authorization and requirements allowing counties to

prescribe additional requirements for the manner of selecting commission members], provides that in selecting the final six commissioners:

- (a) “[they] *shall be chosen ... to ensure* that the commission reflects the county’s diversity, including racial, ethnic, geographic, age and gender diversity” without specific “formulas or ratios,” and,
- (b) “[t]he ... commissioners *shall also consider* political party preference ... *so that* the political party preferences of the members of the commission, as shown on the members’ most recent affidavits of registration, *shall be as proportional as possible* to the percentage of voters who are registered with each political party in the County of Santa Barbara” without requirement that the members “be exactly the same as the proportion of the political party preferences among registered voters of the county.”

Thus, the Ordinance’s provisions clearly mandate that the composition process *in toto* (i.e., all member selections) must ensure that the Citizens Independent Redistricting Commission be structured reasonably to reflect both Santa Barbara County’s ethnic diversity and political diversity, without relying solely on quotas or formulas. However, eschewing quotas or formulas, the clear intent (“ensure” the Commission “reflect” such [ethnic] diversity and “shall be proportional as possible” [political diversity]) is to achieve diversity in both these elements of the Commission’s composition.

These diversity provisions are nearly identical to those in statutes adopted by the Legislature in the last few years, two of which involved Los Angeles and San Diego County independent redistricting commission commissioner diversity standards. See Elec. Code § 21550(c)[San Diego Independent Redistricting Commission authorization – proportional as possible political representation requirement]; and Elec. Code § 21532(b) and (c) [Los Angeles County Independent Redistricting Commission authorization – reflect diversity and proportional as possible political representation requirements]).

The Commission Has Failed to Comply with the Ordinance

The final six selection process clearly failed in both areas of diversity. Of the 11 commissioners, only two are Latino (18.18% of the Commission vs. 39.4% of county population) and only one is Republican (9.09% of the Commission vs. 25.3% of county population). Proportionality of Latinos to county population would result in at least 2 additional Latinos. Proportionality of Republicans to county registration voter percentages would result in at least 1-2 additional Republicans. Moreover, indisputably it was “possible” for the commissioners to achieve substantially proportional diversity in both Latino and Republican appointments overall, from the available pool of remaining Latinos and Republicans, which included 6 Latinos and 13 Republicans.

This information was well known to the first five commissioners and was actively discussed by public commenters as well as commissioners prior to and at the Commission’s December 13, 2020 meeting. Indeed, the Commission’s record included a November 9, 2020

Memorandum from Doug Johnson, of National Demographics Corporation, its demographic consultant, offered to support the commission's determination.

Reconsideration and Re-Selection Is Required to Protect the Process
from Legal Challenge

We believe that the Commission's compliance with these demands is legally necessary to avoid litigation over the composition of the Commission and perhaps ultimately its redistricting work product. Failure to do so could subject the Commission's final maps to legal challenge for this abuse of discretion. We say this with no disrespect either to the six December 13, 2020 appointees or to the initial five members selected by random name draw.

Further, there is still sufficient time to correct the problem before the Commission will be required to begin its active work upon receipt of the U.S. Census population data by the end of the first quarter of 2021, if action is taken immediately.

Finally, the requirement that the Commission be formed no later than December 31, 2020 does not impose a hard time limit upon the correction of the problem we bring to your attention. The Commission has been formed and is legally able to act, including completion of its mandate set forth in Ordinance No. 5051 to achieve substantial ethnic and political diversity.

Please advise us not later than December 28, 2020 of your attention to these demands.

Very truly yours,



Julian Canete, President and CEO
California Hispanic Chambers of Commerce

Bobbi McGinnis

Bobbi McGinnis, Chair
Santa Barbara County Republican Party

cc: Steven C. Churchwell, Esq., Commission Counsel (by email)
Michael Ghizzoni, County Counsel (by email)
Douglas Johnson, Commission Demographer (by email)
Nancy Anderson, Assistant County Executive Office (by email)

4756 S. Blosser Rd.
Santa Maria, CA 93455

January 14, 2021

Dear Chair Morris and Santa Barbara County Independent Redistricting Commissioners:

I am writing this letter to resign from my position as a 4th District Commissioner on the 2021 Santa Barbara County Citizens Independent Redistricting Commission (SB CIRC), effective immediately.

As I regularly receive honoraria for local, national, and international presentations and publications, and commissioners on the Santa Barbara Citizens Independent Redistricting Commission are prohibited from receiving honoraria from sources that are reportable on their Form 700, I must resign. Even if the honoraria fall within an exception for earned income or gifts, such payments nevertheless are potentially disqualifying conflicts of interest any time the Commission makes a decision. I realize that one solution would be to return or donate the payments, but my family and I are not in a financial position to refuse or donate all honoraria I receive.

Please note that I was not aware that these honoraria are prohibited and represent conflicts of interest when I applied to serve on this Commission. I did not receive this information until the required ethics training which I completed on Monday, January 11, 2021, soon before our first meeting as a full commission of 11. Within 24 hours after the meeting, I e-mailed both Ms. Shalice Tilton of NDC and Mr. Steve Churchwell to ask them about the honoraria I am receiving. Mr. Churchwell and I then met by phone today (Thursday, January 14, 2021) during which he confirmed that many of the payments I receive for my presentations and publications are indeed honoraria and, therefore, would be prohibited.

Furthermore, my resignation allows the opportunity to appoint a Hispanic Republican candidate from the 4th District in my place, thereby better aligning with the ordinance on CIRC's formation and avoiding possible litigation for not best fulfilling the ordinance with regard to demographic and political party representation.

I understand that my resignation means there will be no Asian American representation on SB CIRC. However, given that Asian Americans make up a much smaller percentage of the County's population (6%) than do Hispanics/Latinx (46%) and Republicans (31.5%), I believe that it is more important that these groups be adequately represented on the Commission. I am certain I am not alone in this belief.

Moreover, I am confident that current commissioners will pay attention to Asian Americans and Asian American communities in their public outreach; and I look forward to participating in redistricting efforts, as an Asian American resident of Santa Barbara County.

Thank you for your time and attention to this matter. I wish you all the best in your work as a commission.

Sincerely,



Lata Murti, Ph.D.

BYLAWS
of the
COUNTY OF SANTA BARBARA
CITIZENS INDEPENDENT REDISTRICTING COMMISSION

ARTICLE I – PURPOSE AND AUTHORITY

Section 1. The Citizen’s Independent Redistricting Commission (“Commission”) was established to designate district boundaries for the County of Santa Barbara for the upcoming decade following receipt of the decennial federal census data. The Commission provides an open and transparent process that enables full public consideration and comment on the drawing of district lines. The authority for the establishment and operation of the Commission is set forth in Section 2-10.9A of the Santa Barbara County Code (“Ordinance”).

Section 2. The application period to serve on the Commission closed on August 21, 2020, at 5:00 p.m. The County Elections Official selected the most qualified applicants based on the criteria and qualifications detailed in the Ordinance, whose names were posted online for 30 days or more for members of the public to view before a random drawing by the District Attorney on October 13, 2020, to select the initial five commissioners by supervisorial district. After public meetings and applicant interviews, on December 14, 2020, the first five commissioners appointed an additional five members by district and one at-large member to complete the 11-member Commission.

Section 3. Once the full Commission is seated, the Commission is required to establish single-member supervisorial districts for the Board of Supervisors pursuant to a mapping process using criteria set forth in the Ordinance.

Section 4. The Commission shall adopt a redistricting plan adjusting the boundaries of the supervisorial districts and shall file the plan with the county elections official within six months after the final population figures determined in the decennial federal census are released, but not later than the date required to comply with Elections Code section 23003. An affirmative vote of seven commissioners is required to approve a redistricting plan. A plan approved by seven or more affirmative votes of the commission shall be effective thirty days after it is filed with the county elections official.

Section 5. In the event there are not seven or more votes for affirmative approval of a plan, the redistricting plan would be completed by a supervisorial redistricting commission in accordance with California Elections Code Sections 21501 and 21502, no later than December 31, 2021. A final plan approved by the supervisorial redistricting commission shall be effective immediately.

ARTICLE II – COMMISSIONERS

Section 1. Commissioners shall receive no compensation, but shall be eligible for reimbursement of pre-approved expenses actually incurred and reimbursement of reasonable mileage for Commission business, if applicable.

Section 2. Commissioners shall complete AB 1234 Ethics Training within six months of selection to the Commission.

Section 3. Commissioners shall file a Statement of Economic Interests (Form 700).

Section 4. Commissioners are expected to attend all meetings of the Commission.

Section 5. Commissioners shall not communicate outside of a public meeting with any member of the Board of Supervisors or a member's staff regarding redistricting matters. This section shall not restrict the Commission Chair from communicating with staff regarding purely administrative matters of the Commission.

Section 6. Commissioners shall publicly disclose at each meeting of the Commission, pursuant to Section 7 below, any substantive communications outside of the meetings regarding Commission redistricting with any person regarding Commission business. This provision does not include the discussion of purely procedural matters regarding Commission meetings.

Section 7. Copies of all written and electronic materials received by a Commissioner regarding Commission business shall be forwarded to the County redistricting email (redistricting@countyofsb.org) for distribution to all Commissioners. All correspondence will be posted to the County's Redistricting website for the public unless the sender specifically requests otherwise.

Section 8. Commissioners shall not communicate orally or in writing on the subject of redistricting on any internet platform or social media website. This Section is not intended to limit the agendas or information regarding the date, time and place of upcoming Commission meetings.

Section 9. Except as provided below in Article III, Section 2, no statements shall be made, or action taken by, any Commission member on behalf of or in the name of the Commission, unless specifically authorized by the Commission.

Section 10. Commissioners shall use the County-provided email address for all communications involving Commission business. Any communications involving Commission business sent to a personal email address or similar platform, such as a text message, shall be forwarded to the Commissioner's County-provided email address.

Section 11. Any vacancy occurring on the Commission shall be filled by the Commission within 10 days. The Commission shall select a replacement Commissioner from the pool of most qualified applicants previously selected by the county elections officer.

Section 12. A vacancy shall occur upon the following occurrence:

- (a) Death or resignation;
- (b) A finding by the Commission that a Commissioner has failed to attend a majority of publicly noticed commission meetings held within any three-month period.

ARTICLE III – OFFICERS

Section 1. The first five Commissioners shall select an Interim Chair and an Interim Vice-Chair at the initial Commission meeting. No later than its second meeting, the full Commission shall select from its membership a Chair and a Vice-Chair and any other officers it deems necessary.

Section 2. If an office is vacated, the Chair may appoint, on a temporary basis, a member of the Commission to fill the vacancy until a new officer is selected by the full Commission.

Section 3. In addition to the authority granted by these Bylaws, the Chair will convene and preside over regular and special Commission meetings and perform duties otherwise established by these Bylaws. The Chair is the sole official spokesperson for the Commission unless this responsibility is delegated in writing. Any inquiries will be directed to the attention of the Chair. The Chair shall assign any coordinating duties to the Vice-Chair as necessary.

Section 4. In the absence of the Chair, the Vice-Chair shall assume the duties and responsibilities of that office.

Section 5. The Commission Clerk shall record the minutes of all Commission meetings, handle correspondence, keep the roll, certify the presence of a quorum, maintain a list of all active representatives, and keeps minutes and records of actions at each meeting. The Commission Clerk will ensure County receives and posts notices of meetings as required by law.

ARTICLE IV - MEETINGS

Section 1. The Commission is subject to the Ralph M. Brown Act.

Section 2. Three of the initial Commission of five members missioners shall constitute a quorum and shall carry any motion, except as otherwise specified by law, the Ordinance or these Bylaws.

Section 3. After the full Commission is seated, at least six Commissioners are required for a quorum or to take affirmative action.

Section 4. All votes shall be taken on the basis of one vote per Commissioner. No proxy or absentee voting is permitted.

Section 5. Except as otherwise provided by these Bylaws, when called upon by any member, Rosenberg's Rules of Order shall govern the operation of the Commission. The Chair or Commission may formulate procedural rules of order to govern the conduct of its meetings.

Section 6. The Interim Chair of the Initial Commission of five members shall propose meeting dates and times through January 31, 2021, to be approved by the Initial Commission as soon as practicable. The Chair of the full Commission, once seated, shall propose meeting dates and times beyond that date, which shall be approved by the Commission.

Section 7. All Commission meeting schedules will be posted online together with the agendas. Meetings will be recorded and posted online.

ARTICLE V – ADDITIONAL PROVISIONS

Section 1. These Bylaws may be adopted or amended by an affirmative vote of seven of the Commissioners.

Section 2. In addition to these Bylaws, the Commission may establish other rules for the conduct of its business, as necessary.

These Bylaws were approved by the Santa Barbara County Citizens Independent Redistricting Commission on January ____, 2021. The Commissioners approving were:

RESOLUTION OF THE COUNTY OF SANTA BARBARA CITIZENS INDEPENDENT
REDISTRICTING COMMISSION
ADOPTING A CONFLICT OF INTEREST CODE

Resolution No: 2021-1

- a. The Political Reform Act, Government Code Sections 81000 et seq. ("Political Reform Act") requires state and local government agencies, with final decision-making authority, to adopt and promulgate a conflict of interest code;
- b. The Political Reform Act implementing regulations are adopted by the Fair Political Practices Commission ("FPPC") and are located at Title 2 Sections 18110-18998, of the California Code of Regulations ("CCR");
- c. A conflict of interest code designates the positions within an agency that involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. Government Code Section 87302(a);
- d. The designated public officials must periodically disclose certain investments, interests in real property, sources of income, gifts, loans and business positions, based on the disclosure requirements and disclosure categories adopted by their agency. The disclosures are submitted on Statements of Economic Interests, also known as Form 700;
- e. A conflict of interest code and all amendments are effective once approved by the local "code reviewing body". The Board of Supervisors is the code reviewing body for conflict of interest codes adopted by dependent local agencies in Santa Barbara County. Government Code Section 82011(b). A conflict of interest code must be reviewed, and amended as necessary, at least every two years;
- f. The Santa Barbara County Clerk, Recorder and Assessor ("Clerk, Recorder and Assessor"), at the direction of the Santa Barbara County Board of Supervisors ("Board of Supervisors"), adopted a Single Comprehensive Conflict of Interest Code ("Single Code"), which is a compilation of the conflict of interest codes of all County departments and dependent commissions, boards, agencies and special districts ("Member Agencies"). The Single Code incorporates by reference the Model Standard Conflict of Interest Code which includes the required basic provisions for a conflict of interest code, Title 2 CCR Section 18730;
- g. The designated positions within each Member Agency are required to file their Form 700 disclosure statements, electronically using eDisclosure, with the Clerk, Recorder and Assessor. The Single Code is intended to help ensure timely amendments by each Member Agency, and to facilitate the filing of Form 700s;
- h. The County of Santa Barbara Citizens Independent Redistricting Commission ("CIRC") was created by Santa Barbara County Code Section 2-10.9A. That section requires that each commission member shall be a designated employee for purposes of the conflict of interest code adopted by the County of Santa Barbara pursuant to Article 3 (commencing with Section

RESOLUTION OF THE COUNTY OF SANTA BARBARA CITIZENS INDEPENDENT REDISTRICTING COMMISSION ADOPTING A CONFLICT OF INTEREST CODE

87300) of Chapter 7 of Title 9 of the Government Code. The CIRC shall adopt a redistricting plan adjusting the boundaries of the supervisorial districts. Thus, the CIRC would be considered to be an agency with final decision-making authority, which would require them to adopt a conflict of interest code.

i. The CIRC desires to adopt a conflict of interest code by being added to the County's Single Code. The CIRC members hold the designated positions that will be required to file Statements of Economic Interests (Form 700). See, attached Exhibit C. The CIRC members will be required to provide disclosures in accordance with Disclosure Category 1 of the Single Code. A copy of the Single Code Disclosure Categories is attached as Exhibit B.

NOW, THEREFORE BE IT RESOLVED BY THE COUNTY OF SANTA BARBARA CITIZENS INDEPENDENT REDISTRICTING COMMISSION THAT:

1. The CIRC adopts a conflict of interest code by requesting that it be added to the County's Single Conflict of Interest Code. The CIRC's designated positions and disclosure categories are set forth in Exhibit C – Designated Positions, and Exhibit B – Disclosure Categories.

Passed and adopted this ____ day of January 2021, by the following vote:

Yes:

No:

Abstain:

COUNTY OF SANTA BARBARA CITIZENS
INDEPENDENT REDISTRICTING
COMMISSION

Chair

EXHIBIT “B” – STANDARD DISCLOSURE CATEGORIES

A. APPROPRIATE FORMS

Designated employees/officials shall file FPPC form 700s based on the corresponding disclosure categories specified in Exhibit B.

B. STANDARD DISCLOSURE CATEGORIES

When a designated employee or official is required to disclose investments, business positions or sources of income, he or she need only disclose investments and business positions in business entities and sources of income which do business, plan to do business or have done business in the last two (2) years in the County of Santa Barbara. When a designated employee or official is required to disclose real property he or she need only disclose real property located in the County of Santa Barbara, or within two miles of the County of Santa Barbara.

Category 1

All investments; business positions; interests in real property; sources of income including receipt of loans, gifts and travel payments. (Must file FPPC Form 700 with all schedules.)

Category 2

Interests in real property. (Must file FPPC Form 700 with schedule that discloses interests in real property).

Category 3

Investments, business positions, interests in real property and sources of income, including receipt of loans, gifts, and travel payments, subject to the regulatory, permit or licensing authority of the designated employee/officer’s Code Agency. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments)

Category 4

Investments in business entities and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type that engage in land development, construction or the acquisition of real property. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments)

Category 5

Investments in business entities and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type that contracts with the County of Santa Barbara to provide services, supplies, materials, machinery or equipment to any County department or agency. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments)

Category 6

Investments in business entities and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type that contracts with the County of Santa Barbara to provide to the designated employee's Code Agency, services, supplies, materials, machinery or equipment. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments)

Category 7 – Specific to Consultants, Interim positions, New Positions.

Shall disclose pursuant to Category 1, subject to the following limitation:

With respect to consultants, interim positions and new positions, the County Executive Officer of the County may determine in writing that a particular consultant, interim position or a new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant, interim position or a new position, duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and locations as this conflict of interest code.

EXHIBIT C-
**COUNTY OF SANTA BARBARA CITIZENS INDEPENDENT REDISTRICTING
COMMISSION**

Persons occupying the following positions are “designated employees”. A “designated employee” must disclose financial interests in the category or categories assigned to their position. The Disclosure Categories are defined in Exhibit “B: Standard Disclosure Categories” of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts.

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Code because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019)

Designated Employee Positions:

Disclosure Categories for Positions

- | | |
|--|---|
| 1. Members of the
County of Santa Barbara Citizens’
Independent Redistricting Commission | 1 |
| 2. Administrative or Executive Director | 1 |
| 3. Independent Legal Counsel | 1 |
| 4. Commission Clerk | 1 |
| 5. Consultants/New Positions | |

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code.

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

The term “designated employee” does not include any officer identified in Government Code § 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsel, county treasurers, chief administrative officers and other public officials who manage public investments. The financial disclosure requirements for those positions are set forth in Government Code Sections 87200 et seq.

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

Resolution of the Board of Supervisors Approving the) Resolution No. 20-223
2019–2020 Biennial Amendments to the Santa Barbara)
County Single Comprehensive Conflict of Interest Code for)
County Departments, Commissions/Boards/Committees)
and Dependent Special Districts)
_____)

WITH REFERENCE TO THE FOLLOWING:

- a. Whereas, the Political Reform Act of 1974 (“Political Reform Act”) (Government Code section 81000 et seq.) requires state and local government agencies with final decision-making authority to adopt and promulgate Conflict of Interest Codes. The Political Reform Act implementing regulations are adopted by the Fair Political Practices Commission (“FPPC”) and are located at title 2, division 6, chapter 1, section 18110 et seq. of the California Code of Regulations (“CCR”). Title 2 CCR section 18730 sets forth a model standard Conflict of Interest Code (“Model Standard Code”) that includes the basic provisions for a Conflict of Interest Code required by the Political Reform Act;
- b. Whereas, on October 3, 1995, the Santa Barbara County Board of Supervisors directed the Santa Barbara County Clerk, Recorder and Assessor to adopt the Model Standard Code as a comprehensive Conflict of Interest Code covering multiple agencies. On December 5, 1995, the Clerk, Recorder and Assessor adopted a comprehensive Conflict of Interest Code for County Departments and certain County related Commissions/Boards/Committees and Dependent Special Districts (“Code Agencies”) by incorporating by reference the Model Standard Code. This Conflict of Interest Code is entitled the “Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts” (“Single Code”);

- c. Whereas, the Single Code designates the positions within the Code Agencies that involve the making or participation in the making of decisions, which may foreseeably have a material effect on a financial interest of the designated public official. Designated employees must periodically disclose certain investments, interests in real property, sources of income, gifts, loans and business positions. The financial disclosures are compiled on a Statement of Economic Interests Form 700 in accordance with the disclosure categories identified in the Single Code;
- d. Whereas, the Board of Supervisors is the code reviewing body of the Single Code. (Gov. Code § 82011, subd. (b).) As the code reviewing body, the Board of Supervisors approved the initial Single Code and has approved the subsequent amendments adopted by the Clerk, Recorder and Assessor. At a minimum, the Single Code is reviewed every two years and is amended as needed; (Gov. Code § 87306.5.)
- e. Whereas, the 2019–2020 Biennial Amendments to the Single Code are part of the mandated biennial review; and
- f. Whereas, the 2019–2020 Biennial Amendments were initially made by the individual Code Agencies and then were adopted by the Clerk, Recorder and Assessor. (Attachment 1.)

NOW, THEREFORE, BE IT, AND IT IS HERBY ORDERED AND RESOLVED that:

- 1) The above recitations are true and correct.
- 2) The 2019–2020 Biennial Amendments to the Single Code, as set forth in Attachment A, which have been adopted by the Clerk, Recorder and Assessor are approved by the Board of Supervisors as the code reviewing body.

PASSED, APPROVED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 15th day of December, 2020, by the following vote:

AYES: Supervisors Williams, Hart, Hartmann, Adam and Lavagnino
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

ATTEST:

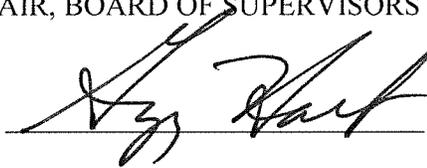
MONA MIYASATO
CLERK OF THE BOARD

By: 
Deputy

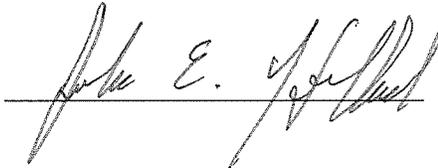
APPROVED AS TO FORM:
MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: /s/ Bo L. Bae
Deputy County Counsel

GREG HART
CHAIR, BOARD OF SUPERVISORS

By: 

JOSEPH E. HOLLAND
COUNTY CLERK, RECORDER
AND ASSESSOR

By: 

SANTA BARBARA COUNTY
SINGLE COMPREHENSIVE CONFLICT OF INTEREST CODE
FOR COUNTY DEPARTMENTS, COMMISSIONS/BOARDS/COMMITTEES
AND DEPENDENT SPECIAL DISTRICTS

I. Background

- a. The Political Reform Act of 1974 (“Political Reform Act”) (Government Code section 81000 et seq.) requires state and local government agencies with final decision-making authority to adopt and promulgate Conflict of Interest Codes.
- b. A Conflict of Interest Code designates the positions within an agency that “involve the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest” (Gov. Code § 87302, subd. (a).) Persons holding the designated positions must periodically disclose certain investments, interests in real property, sources of income, gifts, loans and business positions. The disclosures are compiled on a Statement of Economic Interests Form 700 (“Form 700”).
- c. The Fair Political Practices Commission (“FPPC”) is the state agency primarily charged with enforcing the Political Reform Act. The Political Reform Act implementing regulations are adopted by the FPPC and are located at Title 2, Division 6, chapter 1, section 18110 et seq. of the California Code of Regulations (“CCR”).
- d. Title 2 CCR section 18730 sets forth a model standard Conflict of Interest Code (“Model Standard Code”) that includes the required basic provisions for a Conflict of Interest Code.

II. Santa Barbara County’s Conflict of Interest Code

- a. On October 3, 1995, the Santa Barbara County Board of Supervisors directed the Santa Barbara County Clerk, Recorder and Assessor to follow the model provided in Title 2 CCR section 18730 and adopt a comprehensive Conflict of Interest Code covering multiple agencies. On December 5, 1995, the Clerk, Recorder and Assessor adopted a comprehensive Conflict of Interest Code for County Departments and certain County related Commissions/Boards/Committees and Dependent Special Districts (“Code Agencies”) by incorporating by reference the Model Standard Code. This Conflict of Interest Code is entitled the “Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts” (“Single Code”).
- b. Exhibit A of the Single Code lists the Code Agencies covered by the Single Code.

- c. Exhibit B of the Single Code lists the Disclosure Categories for reporting financial interests to the FPPC.
- d. Exhibit C of the Single Code lists the designated positions within each Code Agency and specifies the Disclosure Category applicable to each designated position.
- e. The Board of Supervisors is the “code reviewing body” for the Single Code. (Gov. Code § 82011, subd. (b).)
- f. As the code reviewing body, the Board of Supervisors approved the initial Single Code and has approved all subsequent amendments. (Gov. Code § 87303.)
- g. The Single Code is intended to help ensure timely amendments and designates the County Clerk, Recorder and Assessor as the central location for filing Form 700s.
- h. Each holder of a designated position shall file the following Form 700s at such times as required by the FPPC Regulations:
 - **Assuming Office Statements.** All persons assuming designated positions listed in the Single Code shall file a Form 700 within 30 days after assuming the designated position, or being nominated or appointed to a Commission, Board, Committee or Dependent Special District.
 - **Annual Statements.** All designated employees shall file a Form 700 no later than April 1.
 - **Leaving Office Statements.** All persons who leave designated positions or transfer to a new position with no filing requirement shall file a Form 700 within 30 days after leaving office.
- i. Where to file:
 - Designated employees may file their Form 700s online, which will be submitted to the County Clerk, Recorder and Assessor. Form 700s will be made available for public inspection and reproduction. (Gov. Code § 81008.)
 - Designated employees who file using a paper Form 700 shall file with the Code Agency. Upon receipt of the Form 700 filed by the designated employee, a copy shall be retained with the Code Agency and the original shall be forwarded to the County Clerk, Recorder and Assessor.
- j. Every Code Agency shall amend its Exhibit C when necessitated by changed circumstances, including the creation of new positions which must be designated or relevant changes in the duties assigned to existing positions. Amendments shall be submitted to the County Clerk, Recorder and Assessor for review and adoption.
- k. Each Code Agency, shall review its Exhibit C biennially in the even-numbered years as required by Government Code section 87306.5. A courtesy notification may be sent by

the County Clerk, Recorder and Assessor reminding agencies of this review. If no change in the Code Agency's Exhibit C is required, the Code Agency shall submit a written statement to that effect to the County Clerk, Recorder and Assessor, no later than October 1 of the same year. If a change in the Code Agency's Exhibit C is necessitated by changed circumstances, the Code Agency shall submit the amendment to the County Clerk, Recorder and Assessor no later than August 1 of the same year the change took effect.

- l. The County Clerk, Recorder and Assessors shall adopt and promulgate all amendments to the Single Code and shall submit all amendments to the Board of Supervisors for approval as the code reviewing body by the filing deadline of October 1st or the first business day of October.
- m. The Clerk, Recorder and Assessor shall designate an officer for the Code Agencies ("Filing Officer").
- n. Each Code Agency shall designate an official ("Filing Official"). The Filing Official shall be responsible for carrying out the duties set forth in the Single Code and shall coordinate the activities of the Code Agency with the Filing Officer.
- o. The Filing Officer shall inform and provide the Filing Official any notices of action required including biennial notices, reorganization to Code Agencies, and actions necessary to accomplish amendments. The Filing Officer will submit such notices to the Clerk of the Board for approval by the Board of Supervisors.

EXHIBIT A

DEPARTMENTS/AGENCIES SUBJECT TO THE SINGLE CODE

For local agencies and County of Santa Barbara Departments that are subject to the Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts.

<u>Exhibit No.</u>	<u>Department/Agency</u>	<u>Department/Agency Recipient</u>
C-1	Agricultural Commission/Sealer of Weights and Measures; Cooperative Extension, University of California, Santa Barbara County	Cathleen M. Fisher, Agricultural Commissioner/ Weights & Measures Sealer
C-2 Starkt,	Agricultural Preserve Advisory Committee, Santa Barbara County	Debbie Trupe <u>Stephanie</u> Chair of APAC
C-3 Health	Behavioral Wellness Department, Santa Barbara County <u>Behavior Wellness</u>	Dr. Alice Gleghorn, Director of Public
C-4 Clerk	Assessment Appeals Board, <u>Natasha Carbajal,</u> of _____ the Board, Deputy Clerk	Jacquelyne Alexander, Santa Barbara County
C-5	Auditor-Controller, Santa Barbara County	Betsy Schaffer, Auditor-Controller
C-6/A	Board of Architectural Review - Central, Santa Barbara County	Bethany Clough, Chair of CBAR
C-6/B	Board of Architectural Review - Montecito, Santa Barbara County	John Watson <u>Thiep Cung,</u> Chair of MBAR
C-6/C	Board of Architectural Review - North, Santa Barbara County	Michael Maglinte, Chair of NBAR
C-6/D	Board of Architectural Review - South, Santa Barbara County	Alex Puje <u>Chris Gilliland,</u> Chair of SBAR
C-7	Child Support Services, Santa Barbara County	Joni Maiden, Director of Child Support Services
C-8	Civil Service Commission,	Stephanie Langsdorf,

C-9 Santa Barbara County
Clerk, Recorder and Assessor,
Santa Barbara County

Secretary to the Commission
Joseph E. Holland,
Clerk, Recorder and Assessor

EXHIBIT A

EXHIBIT AND DISTRIBUTION LIST

For local agencies and County of Santa Barbara Departments that are subject to the Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts.

<u>Exhibit No.</u>	<u>Department/Agency</u>	<u>Department/Agency Recipient</u>
C-10	Community Services Department, Santa Barbara County	George Chapjian, Director of Community Services
C-11	County Counsel, Santa Barbara County	Michael Ghizzoni, County Counsel
C-12	District Attorney, Santa Barbara County	Joyce Dudley, District Attorney
C-13	Executive Office, Santa Barbara County	Mona Miyasato, County Executive Officer
C-14	Finance Corporation, Inc., Santa Barbara County	Anne Rierson, Senior Deputy County Counsel
C-15 <u>Hartwig</u>	Fire Department, Santa Barbara County	Michael W. Dyer, Mark Fire Chief, Interim
C-16	First 5 Santa Barbara County, Children and Families Commission	Wendy Sims-Moten, Executive Director
C-17	Fish and Game Commission, Santa Barbara County	Phil Beguhl, Chair of Commission
C-18	Flood Control and Water Conservation District, Santa Barbara County	Scott McGolpin, Director of Public Works
C-19	General Services Department, Santa Barbara County	Janette Pell, Director of General Services
C-20	Historic Landmarks Advisory Commission, Santa Barbara County	Ronald Nye, Chair of HLAC
C-21 <u>Guevara,</u>	CEO /Human Resources Division, Santa Barbara County	Lori Gentles <u>Maria Elana De</u> Director of Human Resources

C-22

Human Services Commission,
Santa Barbara County

George Chapjian, Director of
Human Services Commission

EXHIBIT A

EXHIBIT AND DISTRIBUTION LIST

For local agencies and County of Santa Barbara Departments that are subject to the Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts.

<u>Exhibit No.</u>	<u>Department/Agency</u>	<u>Department/Agency Recipient</u>
C-23 <u>Anderson,</u>	Indian Gaming Local Community Benefit Committee, Santa Barbara County	Dennis Bozanieh <u>Nancy</u> Deputy County Executive Officer
C-24	In-Home Care Network-Public Authority, Santa Barbara County	Mark Contois, Manager of Adult Services
C-25	Laguna Sanitation District, Santa Barbara County	Scott McGolpin, Director of Public Works
C-26	Intentionally Left Blank	
C-27 Director of	Planning and Development Department, Santa Barbara County	Diane Black <u>Lisa Plowman,</u> Planning and Development
C-28	Probation Department, Santa Barbara County	Tanja Heitman Chief Probation Officer
C-29	Public Defender, Santa Barbara County	Tracy M. Macuga, Public Defender
C-30	Public Health Department, Santa Barbara County	Van Do-Reynoso, Director of Public Health
C-31	Public Works Department, Santa Barbara County	Scott McGolpin, Director of Public Works
C-32	Sheriff-Coroner, Santa Barbara County	Bill Brown, Sheriff-Coroner
C-33	Social Services Department, Santa Barbara County	Daniel Nielson, Director of Social Services
C-34	Intentionally Left Blank	
C-35	Intentionally Left Blank	

C-36

Treasurer-Tax Collector/Public Administrator,
Santa Barbara County

Harry E. Hagen,
Treasurer-Tax Collector

EXHIBIT A

EXHIBIT AND DISTRIBUTION LIST

For local agencies and County of Santa Barbara Departments that are subject to the Santa Barbara County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts.

<u>Exhibit No.</u>	<u>Department/Agency</u>	<u>Department/Agency Recipient</u>
C-37	Water Agency, Santa Barbara County	Scott McGolpin, Director of Public Works
C-38	Workforce Development Board, Santa Barbara County	Raymond L. McDonald, Executive Director
C-39	Community Corrections Partnership (CCP) Santa Barbara County	Tanja Heitman, Chief Probation Officer
C-40	Juvenile Justice Coordinating Council (JJCP) Santa Barbara County	Tanja Heitman, Chief Probation Officer
C-41	Countywide Oversight Board	Ed Price, Chief Deputy Controller

EXHIBIT B

STANDARD DISCLOSURE CATEGORIES

A. APPROPRIATE FORMS

Designated employees/~~officials~~ shall file Fair Political Practices Commission ("FPPC") FPPC Statement of Economic Interests Form 700 ("Form 700")~~form 700s~~ based on the corresponding disclosure categories specified in Exhibit C.

B. STANDARD DISCLOSURE CATEGORIES

When a designated employee ~~or official~~ is required to disclose investments, business positions or sources of income, ~~he or she~~ the designated employee need only disclose investments and business positions in business entities and sources of income which do business, plan to do business or have done business in the last two (2) years in the County of Santa Barbara. When a designated employee ~~or official~~ is required to disclose real property, the designated employee ~~he or she~~ need only disclose real property located in the County of Santa Barbara, or within two miles of the County of Santa Barbara.

Category 1

All investments; business positions; interests in real property; sources of income, including receipt of loans, gifts and travel payments. (Must file FPPC Form 700 with all schedules.)

Category 2

Interests in real property. (Must file FPPC Form 700 with schedule that discloses interests in real property.)

Category 3

Investments; business positions; interests in real property and sources of income, including receipt of loans, gifts, and travel payments, subject to the regulatory, permit or licensing authority of the designated employee ~~s/official's~~ Code Agency. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments.)

Category 4

Investments in business entities and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type that engage in land development, construction or the acquisition of real property. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments.)

Category 5

Investments in business entities and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type that contracts with the County of Santa Barbara to provide services, supplies, materials, machinery or equipment to any County department or

agency. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments.)

Category 6

Investments in business entities and sources of income, including receipt of loans, gifts, and travel payments, from sources of the type that contracts with the County of Santa Barbara to provide to the designated employee's Code Agency; services, supplies, materials, machinery or equipment. (Must file FPPC Form 700 schedules disclosing interests in investments, real property, business positions, income of loans, gifts and travel payments.)

Category 7 – Specific to Consultants, Interim positions, New Positions.

Shall disclose pursuant to Category 1, subject to the following limitation:

With respect to consultants, interim positions and new positions, the County Executive Officer of the County may determine in writing that a particular consultant, interim position or a new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant, interim position or a new position's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and locations as this Conflict of Interest Code.

EXHIBIT C-1

**SANTA BARBARA COUNTY
AGRICULTURAL COMMISSIONER/SEALER OF WEIGHTS AND MEASURES**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Agricultural Commission, Director of Weights and Measure	3, 5
2. Assistant Director, Administration	3, 5
3. Deputy Agricultural Commissioner	5
4. Deputy Sealer	5
5. Supervising Agricultural Biologist	5
6. Supervising Weights and Measures Inspector	5
7. Compliance Coordinator	5

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for these positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-2

**SANTA BARBARA COUNTY
AGRICULTURAL PRESERVE ADVISORY COMMITTEE**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Surveyor and Alternate	1
2. Assessor and Alternate	1
3. Agricultural Commissioner and Alternate	1
4. Agricultural Representative and Alternate	1
5. Planning and Development and Alternate	1
6. Cooperative Extension and Alternate	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-3

SANTA BARBARA COUNTY BEHAVIORAL WELLNESS DEPARTMENT

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

- | | |
|---|------|
| 1. Department Corporate Leader, Executive | 1 |
| 2. Assistant Department Leader, Executive | 3, 5 |
| 3. Assistant Department Leader, Physician | 3, 5 |
| 4. Quality Care Management Coordinator | 6 |

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-4

**SANTA BARBARA COUNTY
ASSESSMENT APPEALS BOARDS**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

- | | |
|--|---|
| 1. Members of the Assessment Appeals Boards
#1 & #2 | 1 |
|--|---|

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-5

**SANTA BARBARA COUNTY
AUDITOR-CONTROLLER**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Auditor-Controller	1
2. Assistant Auditor-Controller	1
3. Chief Deputy Controller	1
4. Division Chief of Advanced & Specialty Accounting	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-6/A

**SANTA BARBARA COUNTY
BOARD OF ARCHITECTURAL REVIEW - CENTRAL**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Members of the County Board of Architectural Review

3

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-6/B

**SANTA BARBARA COUNTY
BOARD OF ARCHITECTURAL REVIEW - MONTECITO**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Members of the Montecito Board of Architectural Review

3

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-6/C

**SANTA BARBARA COUNTY
BOARD OF ARCHITECTURAL REVIEW - NORTH**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Member of the North Board of Architectural Review

3

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-6/D

**SANTA BARBARA COUNTY
BOARD OF ARCHITECTURAL REVIEW - SOUTH**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Member of the South Board of Architectural Review

3

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-7

**SANTA BARBARA COUNTY
CHILD SUPPORT SERVICES**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Department Corporate Leader, Executive	1
2. Assistance Corporate Leader, Executive	1
3. Business Manager	6
4. Child Support Officer Manager	6
5. Child Support Attorney, Supervising	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-8

**SANTA BARBARA COUNTY
CIVIL SERVICE COMMISSION**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Civil Service Commissioner from Supervisory District #1	1
2. Civil Service Commissioner from Supervisory District #2	1
3. Civil Service Commissioner from Supervisory District #3	1
4. Civil Service Commissioner from Supervisory District #4	1
5. Civil Service Commissioner from Supervisory District #5	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-9

**SANTA BARBARA COUNTY
CLERK, RECORDER AND ASSESSOR**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Appraiser	2
2. Assessment Supervisor	2
3. Auditor Appraiser	2
4. County Clerk, Recorder and Assessor	1
5. Assessment Managers	2
6. Assistant Department Leader	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-10

**SANTA BARBARA COUNTY
COMMUNITY SERVICES DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

Community Services Administration

1. Director of Community Services	1
2. Chief Financial Officer	1
3. Administrative Professional (Confidential)	6
4. Cost Analyst I or II	6
5. Department of Business Specialist I or II	3, 6
6. Team/Project Leader	6
7. Chief Curator/Visual Arts Coordinator	6

Parks Division

1. Deputy Director of Parks	1
2. Program and Project Business Leader, Capital Projects Manager	2, 4, 6
3. Program and Project Business Leader, Business Manager	3, 6
4. Consultant**	7

Parks Commission

1. Member of the Park Commission	1
----------------------------------	---

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-10 (Cont.)

SANTA BARBARA COUNTY
COMMUNITY SERVICES DEPARTMENT

Designated Employee Positions:

Disclosure Categories for Position

Housing & Community Development Division

1. Deputy Director of Housing & Community Development	1
2. Senior Housing Specialist	2, 4, 6
3. Manager Energy and Sustainability Initiatives	1
4. Administrative Leader, emPowerSBC Program	6
5. Department Business Specialist I or II	6
6. Consultant**	7

** Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Director of Community Services may determine in writing that a particular consultant, although a Designated Employee, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this exhibit. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director of Community Services' determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

The term "designated employee" does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-11

**SANTA BARBARA COUNTY
COUNTY COUNSEL**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

- | | |
|--------------------------------|---|
| 1. All County Counsel Deputies | 1 |
| 2. Business Manager | 6 |

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-12

SANTA BARBARA COUNTY DISTRICT ATTORNEY

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Chief Assistant District Attorney	5
2. Chief Deputy District Attorney	5
3. Assistant Director, District Attorney	5
4. Deputy District Attorney	5
5. Chief District Attorney Investigator	5
6. District Attorney Investigator	5
7. Business Manager	6
8. Information Technology Departmental Manager	6
9. Victim Witness Program Director	5
10. Employees authorized to sign requisitions for purchase of goods and services (except clerical)	6
11. Legal Support Manager	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-13

SANTA BARBARA COUNTY
COUNTY EXECUTIVE OFFICE

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

County Executive Office

1. Assistant County Executive Officer	1
2. Deputy County Executive Officer	1
3. Fiscal & Policy Analyst	16
4. Director of Emergency Management	1
5. Emergency Manager	56
6. Budget Director	1
6. Risk Manager	1
7. Principal Fiscal & Policy Analyst	1
8. Business Manager	5
9. Team Project Leader	1
10. Communications Manager	1
11. Chief Information Security Officer	1

7.

Clerk of the Board

1. Chief Deputy Clerk of the Board	1
2. CSBTV Manager	5

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-14

**SANTA BARBARA COUNTY
FINANCE CORPORATION, INC.**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Directors (5)	2, 4, 5
2. County Treasury Finance Chief	1
3. Deputy County Counsel Assigned to the Corporation	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-15

**SANTA BARBARA COUNTY
FIRE DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Fire Chief	1
2. Deputy Fire Chief	1
3. Fire Marshal	3
4. Fiscal Manager	6
5. Human Resources Manager	6
6. Chief Financial Officer	1
7. Division Chief	6
8. IT Manager	6
7-9. Logistics Captain	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-16

**FIRST 5 SANTA BARBARA COUNTY
CHILDREN AND FAMILIES COMMISSION**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Assistant Department Leader, Executive	1
2. Enterprise Leader, General	1
2.3. Team Leader, General	1
3.4. First 5 Specialist	1
4.5. Commissioner	1
5. Public Information Specialist	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-17

**SANTA BARBARA COUNTY
FISH & WILDLIFE COMMISSION**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

- | | |
|--|---|
| 1. Members of the Santa Barbara
County Fish & Wildlife Commission | 3 |
|--|---|

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-18

**SANTA BARBARA COUNTY
FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Department/Corporate Leader, Executive	1
2. Assistant Department Leader, Executive	1
3. Program/Business Leader, Engineer	3, 4, 6
4. Program/Business Leader, General	3, 4, 6
5. Team/Project Leader, General	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-19

**SANTA BARBARA COUNTY
GENERAL SERVICES DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Architect	4
2. Assistant Department Leader, Executive	1
3. Department/Corporate Leader, Executive	1
4. Department Business Specialist	5
5. Building Maintenance Supervisor	5
6. Team/Project Leader	2, 4, 5
7. Program Business Leader	2, 4, 5
8. Enterprise Leader	5
9. Facilities Supervisor	5

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-20

**SANTA BARBARA COUNTY
HISTORIC LANDMARKS ADVISORY COMMISSION**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Members of the County of
Santa Barbara Historic Landmarks
Commission

1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-21

SANTA BARBARA COUNTY
~~COUNTY EXECUTIVE OFFICE~~ **HUMAN RESOURCES DIVISION**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Department/Corporate Leader, HR Director	5
2. Assistant Department Leader, Executive	5
3. Program/Business Leader	6
4. Enterprise Leader	6
5. Administrative Leader,	6
6. Team/Project Leader	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-22

**SANTA BARBARA COUNTY
HUMAN SERVICES COMMISSION**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Members of the Human Services Commission	1
2. Human Services Commission Administrator	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-23

**SANTA BARBARA COUNTY
INDIAN GAMING LOCAL COMMUNITY BENEFIT COMMITTEE**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

- | | |
|-----------------------------------|---|
| 1. Regular Members of Committee | 1 |
| 2. Alternate Members of Committee | 1 |

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-24

**SANTA BARBARA COUNTY
IN-HOME CARE NETWORK – PUBLIC AUTHORITY**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Program Business Leader,
Public Authority Director

1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-25

**SANTA BARBARA COUNTY
LAGUNA SANITATION DISTRICT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

- | | |
|---|---|
| 1. Department/Corporate Leader, Executive | 1 |
| 2. Assistant Department Leader, Executive | 1 |
| 3. Program Business Leader, Engineering | 4 |

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-26
SANTA BARBARA COUNTY

INTENTIONALLY LEFT BLANK

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-27

**SANTA BARBARA COUNTY
PLANNING & DEVELOPMENT DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Assistant Plan Checker	3
2. Building Engineering Inspector I/II/III	3
3. Building Engineering Inspector Specialist	3
4. Building Engineering Inspector, Supervising	3
5. Program Business Leader, General	6
6. Energy Specialist	3
7. Grading Inspector I/II	3
8. Grading Inspector, Senior	3
9. Petroleum Specialist	3
10. Plan Check Engineer	3
11. Planner I/II/III	3
12. Assistant Department Leader, Executive	6
13. Enterprise Leader, General	6
14. Department Corporate Leader, Executive	6
15. Supervising Planner	3
16. Mapping/GIS Analyst, Supervisor	3
17. Consultant	3
18. Team/Project Leader, General	3
19. Accountant III	3, 6
<u>20. Civil Engineer</u>	3
<u>21. Planning Process Analyst</u>	6
<u>22. Administrative Leader, General</u>	3

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

20.23.

Department Business Specialist

1 - 11

3

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-28

**SANTA BARBARA COUNTY
PROBATION DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Chief Probation Officer (1)	1
2. Deputy Chief Probation Officer (3)	1
3. Probation Managers (10)	6
4. Administrative Deputy Director (1)	1
5. Project Manager (2)	6
6. Fiscal Manager (1)	6
7. Chief Innovation Officer (1)	6
7.8. Business Administration Operations Manager (1)	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-29

**SANTA BARBARA COUNTY
PUBLIC DEFENDER**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Public Defender	1
1-2. Assistant Department Leader, Executive	1
2. Program Business Leader—General	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-30

**SANTA BARBARA COUNTY
PUBLIC HEALTH DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Assistant Department Leader, Attorney/Physician	1
2. Assistant Department Leader, Executive	1
3. Enterprise Leader, General	1
4. Program/Business Leader, General	6
5. Team/Project Leader, General	6
6. Environmental Health Specialist, Supervisor	3
7. Staff Physician (Designated Health Officer Only)	1
8. Environmental Health Specialist	3
9. Environmental Health Specialist, Senior	3
10. Hazardous Materials Specialist	3
11. Hazardous Materials Specialist, Supervisor	3
12. Animal Control Officer, Supervisor	3
13. Community Outreach Coordinator, Animal Health	3
14. Team/Project Leader, General, Animal Health	3, 6
15. Geologist	3
16. Department Corporate Leader/Exec	1
17. Contractor	7

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-31

SANTA BARBARA COUNTY PUBLIC WORKS DEPARTMENT

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Department/Corporate Leader, Executive	1
2. Assistant Department Leader, Executive	1
3. Program/Business Leader, Engineer	4, 5
4. Program/Business Leader, General	4, 5
5. Team/Project Leader, General	5
6. Safety Officer	5

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-32

**SANTA BARBARA COUNTY
SHERIFF/CORONER DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Sheriff	1
2. Undersheriff	1
3. Chief Deputy Sheriff(s)	6
4. Chief Financial Officer	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EHIBIT C-33

**SANTA BARBARA COUNTY
SOCIAL SERVICES DEPARTMENT**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Department/Corporate, Leader/Executive	1
2. Assistant Departmental Leader/Executive	1
3. Enterprise Leader, General	1
4. Program/Business Leader, General	6
5. Program/Business Leader, General, Child Welfare Services	5, 6
6. Program/Business Leader, General, Operations Manager	5, 6
7. Team/Project Leader Program/Business Leader, General, Community Networks	6
8. Team/Project Leader Program/Business Leader, General, Operations Support & Special Projects	5, 6
9. Team Project Leader, IT	6
10. Team/Project Leader, Human Resources	6
9-11. Team/Project Leader, Workforce Development Board	6
10-12. _____	Cost Analyst II 6
11-13. _____	Department Business
Specialist, Contracts	6
12-14. _____	Department Business
Specialist, Child Welfare Services	6
13-15. _____	Department Business
Specialist, CalWORKs/WTW/Child Care	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

14.16.	Department Business
Specialist, Adult In-Home Supportive Services	5, 6

EHIBIT C-33

SANTA BARBARA COUNTY
SOCIAL SERVICES DEPARTMENT (Cont)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
---------------------------------------	---

15.17.	Building Maintenance,
Supervisor	6
16.18.	Consultant 7
17.19.	Computer Systems
Specialist, Supervisor	6
18.20.	EDP System & Program
Analyst Sr. (Analyst Group/ Operations & Tech Support)	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-34
SANTA BARBARA COUNTY

INTENTIONALLY LEFT BLANK

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-35
SANTA BARBARA COUNTY

INTENTIONALLY LEFT BLANK

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-36

**SANTA BARBARA COUNTY
TREASURER / TAX COLLECTOR / PUBLIC ADMINISTRATOR**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Assistant Departmental Leader, Chief Investment Officer	1
1. Program Business Leader, Information Technology Manager	6
2. Enterprise Leader, Treasury/Tax Operations Manager	1
3. Enterprise Leader, Treasury Finance Chief	1
4. Program/Business Leader, Business Manager	6
5. Program Business Leader, Public Administrator/Public Guardian/Veterans Manager	1
6. Assistant Department Leader, Assistant Treasurer/Tax Collector/Public Administrator	1

<u>1. Assistant Department Leader</u>	<u>1</u>
<u>2. Enterprise Leader</u>	<u>1</u>
<u>3. Program/Business Leader</u>	<u>6</u>

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-37

**SANTA BARBARA COUNTY
WATER AGENCY**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Department/Corporate Leader, Executive	1
2. Assistant Department Leader, Executive	1
3. Program/Business Leader, General	3, 4, 6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-38

**SANTA BARBARA COUNTY
WORKFORCE DEVELOPMENT BOARD**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Workforce Development Board Members	1
2. Team Leader	6
3. Enterprise Leader, General	6
4. Program/Business Leader, Workforce PM	6

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-39

**SANTA BARBARA COUNTY
COMMUNITY CORRECTIONS PARTNERSHIP**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

Designated Employee Positions:

Disclosure Categories for Position

1. Members of the Santa Barbara County
Community Corrections Partnership

1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-40

**SANTA BARBARA COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Position</u>
1. Members of the Santa Barbara County Juvenile Justice Coordinating Council	1
2. Alternate Members of the Santa Barbara County Juvenile Justice Coordinating Council	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

EXHIBIT C-41

**SANTA BARBARA COUNTY
SANTA BARBARA COUNTYWIDE OVERSIGHT BOARD**

Persons occupying the following positions are “designated employees” as defined below. Designated employees must disclose financial interests in the disclosure category or categories assigned to their position. The disclosure categories are defined in Exhibit B—Standard Disclosure Categories of the current County Single Comprehensive Conflict of Interest Code for County Departments, Commissions/Boards/Committees and Dependent Special Districts (“Single Code”).

A “designated employee” is anyone within the above-mentioned agency who is an officer, employee, member or consultant who is designated in this Single Code, because the position entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest. (Government Code § 82019.)

<u>Designated Employee Positions:</u>	<u>Disclosure Categories for Positions</u>
1. Board Member	1
2. Legal Counsel	1

The term “designated employee” does not include any officer identified in Government Code section 87200, i.e., members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, chief administrative officers of counties, other public officials who manage public investments, and candidates for any of these offices at any election. The financial disclosure requirements for those positions are set forth in Government Code section 87200 et seq.

Data	County	Lompoc	Santa Barbara	Santa Maria	Buelton	Solvang	Goleta	Carpinteria	Guadalupe
Business Improvement Districts		None	Requested	Requested	In Progress				
City Council Districts		Obtained	Requested	Requested	In Progress				
City Limits		Obtained	Obtained	Obtained	Obtained	Obtained	Obtained	Obtained	Obtained
College/University Campuses		Obtained	Requested	Requested	In Progress				
Historic Districts/Buildings		Obtained	Requested	Requested	In Progress				
Hospitals / Medical Centers		Obtained	Requested	Requested	In Progress				
Master-Planned Communities		Not Available	Requested	Requested	In Progress				
Official Neighborhoods		Not Available	Requested	Requested	In Progress				
Parks and Open Spaces		Obtained	Requested	Requested	In Progress				
Planning/Zoning Areas		Obtained	Requested	Requested	In Progress				
Police Precincts		Not Available	Requested	Requested	In Progress				
School Sites		Obtained	Requested	Requested	In Progress				
Airport Noise Contours		Obtained							
Airport Runways		Obtained							
Airport Safety Zones	Obtained								
American Viticultural Areas (AVAs)	Obtained								
Census Block Groups	Obtained								
Census County Subdivisions	Obtained								
Census Tracts	Obtained								
Channel Islands National Park	Not Available								
Census-Designated Places	Obtained								
Community Services Districts	In Progress								
Current Supervisorial Districts	Obtained								
Fire Hazard Severity Zones	Obtained								
Fire Protection Districts	Obtained								
Fire Stations	Obtained								
High Fire Hazard Areas	Obtained								
Historic Landmarks	Obtained								
Land Use Areas	Obtained								
Law Enforcement Jurisdictions	Obtained								
Los Padres National Forest	Obtained								
Parcels	Obtained								
Parks & Recreation Areas	Obtained								
Powerlines	In Progress								
Precincts	In Progress								
Regional Rail Network	Obtained								
Regional Rail Stations	Obtained								
Santa Ynez Indian (Chumash) Reservation	Obtained								
School Districts	In Progress								

Special Districts	In Progress
Sphere of Influence	In Progress
Street Centerlines	Obtained
Transportation Master Network	Obtained
UCSB Long Range Development Plan	Obtained
Vandenberg Air Force Base	Obtained
Watersheds	In Progress
Zip Code Tabulation Areas	Obtained
Zoning Areas	Obtained
Urban Limits	Obtained

Item 13

Legal Assistance Proposals Submitted

(to be provided)

The deadline to respond was extended to 5 p.m., Friday, January 15, 2021 to accommodate for the link being accidentally removed between January 5-8.

COUNTY OF SANTA BARBARA

Michael C. Ghizzoni
County Counsel



105 E. Anapamu Street, Suite 201
Santa Barbara, CA 93101
Telephone: (805) 568-2950
FAX: (805) 568-2982

COUNTY COUNSEL

December 8, 2020

Re: Request for Statement of Qualifications and Proposal to Serve as Independent Legal Counsel for the County of Santa Barbara Citizens' Independent Redistricting Commission

INTRODUCTION

On behalf of the County of Santa Barbara Citizens' Independent Redistricting Commission ("Commission"), Santa Barbara County's Office of County Counsel is soliciting statements of qualifications and proposals from law firms to serve as independent legal counsel ("Legal Counsel") for the Commission.

The passage of County of Santa Barbara Measure G in 2018 provided for the formation of the Commission, and established procedures for determination of electoral district boundaries within the County. Measure G is codified at Section 2-10.9A of the Santa Barbara County Code.

The first five Commissioners have been selected, and those Commissioners are in the process of selecting the additional six Commissioners, which will occur by December 31, 2020.

More information about the Commission is located at the following web site:
<http://www.countyofsb.org/redistricting.sbc>.

On November 10, 2020, the County's Board of Supervisors approved a contract for legal services for the Commission with a firm ("current counsel") that will be terminated by January 31, 2021 unless the Commission decides that it wants to continue with the current counsel.

SCHEDULE

Submissions are due on January 8, 2021 by 5:00PM. The submissions will be posted on the Commission's web site as part of the agenda materials for a Commission meeting in January 2021. If a firm is selected that is other than the current counsel, then a contract would be submitted to the Board of Supervisors for approval.

SCOPE OF SERVICES

Legal Counsel shall provide independent legal counsel to the Commission, including providing independent legal advice and handling litigation, when requested from time to time.

Under the general direction of the Commission, Legal Counsel shall:

- Serve as the legal advisor for the Commission and consultants and staff assigned to the Commission.
- Advise the Commission at meetings, public hearings, and other legal proceedings.
- Ensure that all constitutional, statutory, and regulatory requirements and court decisions governing the Commission’s activities are properly interpreted, including but not limited to Santa Barbara County Code Section 2-10.9A, the Ralph. M. Brown Act, the Public Records Act, the California Elections Code, and the federal Voting Rights Act of 1965.
- Provide legal representation administratively and, if applicable, in court.
- Render written and verbal legal advice.
- Render legal advice regarding policies within the Commission’s legal areas of responsibility, if any.
- Ensure that any administrative policies adopted by the Commission are consistent with law and are implemented fair and impartially.

Legal Counsel shall ensure that information relating to Legal Counsel’s legal support of the Commission is protected as required by Business and Professions Code Section 6068(e); this includes Legal Counsel’s preserving the confidentiality of that information from the County of Santa Barbara’s Office of County Counsel, except that Legal Counsel may communicate with the Office of County Counsel as would be appropriate between attorneys who represent opposing parties at “arm’s-length.”

ESSENTIAL KNOWLEDGE AND ABILITIES

Responses must demonstrate the ability to perform high-level analysis of the legal issues associated with administration of the Commission as well as the redistricting process. Such overall ability requires that the primary service provider as the Legal Counsel possess the following:

- Active membership in the State Bar of California.
- Ability to communicate effectively in writing and in oral presentations with a variety of contacts, including the Commissioners, outside attorneys, public officials, the public, press and staff.
- Ability to accurately appraise legal problems, perform legal research, and correctly apply legal principles, evidentiary rules and precedents to proposed solutions.
- Ability to write and edit correspondence, pleadings, briefings, talking points, and legal opinions.
- Ability to represent the Commission at meetings, public hearings, and other legal proceedings.
- Ability to synthesize, clarify, and disseminate complex information.
- Knowledge of Cal. Elections Code Sections 23000 – 23004 and 21500 – 21509, including as amended by AB 1276, effective January 1, 2021.
- Knowledge of the Ralph M. Brown Act, Political Reform Act, and Public Records Act requirements.

- Demonstrated experience and expertise in implementation and enforcement of the federal Voting Rights Act of 1965.

PROPOSAL REQUIREMENTS

To assist the Commission in selecting Legal Counsel, please ensure that your proposal includes the following information:

1. **Firm Description.** Provide a brief description of your firm and qualifications in the area of state and federal laws governing redistricting in California. Indicate the location of your main California office.
2. **Assigned Personnel.** Identify your firm's team for the assignment, specifically identifying the individual who would serve as the overall lead for the engagement and primary service provider in the Legal Counsel role. Include only those persons who are actually expected to work on the engagement. Provide resumes for each participating team member, highlighting relevant experience to meet essential knowledge and abilities.
3. **Experience.** Briefly describe the firm's experience as Legal Counsel in California for local government entities or states related to state and federal laws governing redistricting and voter rights. Indicate where the proposed primary service provider contributed to the firm's experience.
4. **Additional Information.** Please confirm that your firm has run a conflicts check and does not have any potential conflicts of interest. Also, please review Elections Code Section 23003 and Santa Barbara County Code Sections 2-10.9A(5)(d) and (4)(d), and confirm that anyone assigned to provide services under the contract would not be disqualified under Elections Code Section 23003 or Santa Barbara County Code Sections 2-10.9A(4)(d)(5) or (4)(d)(6).
5. **Fees.** Please indicate your firm's fees for the Legal Counsel role. To the extent hourly fees are proposed, please include an estimate of the total fee and/or expected range, and not-to-exceed amount. Also, please indicate what expenses you would bill in addition to the fee and a proposed cap.
6. **Form Contract.** A form of contract is attached. If your firm has any proposed changes to the contract, please identify them as part of your firm's response.

SUBMISSION

Please provide your proposal by e-mail to arierson@co.santa-barbara.ca.us no later than January 8, 2021 by 5:00 p.m.

DISCLAIMERS

It is noted that the Commission reserves the right to: reject any and all responses; cancel, modify or re-issue the RFP; negotiate with any, all or none of the respondents; and solicit best and final offers from any, all or none of the respondents. This RFP does not commit the Commission to negotiate a contract, nor does it obligate them to pay for any costs incurred in the preparation and submission of your responses or in the anticipation of a contract. The Commission reserves the right to recommend that the Board of Supervisors contract with any

of the firms responding to this RFP based on the Commission's judgment in evaluating the firm's proposal, including but not limited to its qualifications, capabilities and fee quote.

COMMUNICATIONS

So that we do not need to post and share responses to questions with proposers, we do not plan to have substantive conversations with any proposers.

Thank you in advance for your participation in this process.

UPCOMING AGENDA ITEMS (PROPOSED)
2020 Citizens Independent Redistricting Commission

Next Meeting

- Discussion, deliberation, and possible action regarding the Republican Party / Hispanic Chamber letter.
- Census data status update.
- "Complete Count" Committee representative(s) and NDC discuss Census outreach efforts, possible Student and Farm Worker undercount impacts, and what options Commission has available to address any such issues.
- Review of Santa Barbara County Independent Redistricting Ordinance and Rules (Code Sec. 2-10.9A).
- Outreach discussion and possible actions, including budget and County's outreach budgeting form.
- Discussion, deliberation, and direction regarding establishing liaisons and organizers for future redistricting public outreach efforts. (Suggestion to engage non-selected interviewees to serve as primary liaisons and organizers.)
- Demonstration and discussion of mapping tools for Commissioners and residents (and related budget issues
- (If requested at previous meeting) Discussion and possible action on RFP/RFQ document for alternative demographic and administrative support firm proposals